



**STATE OF TENNESSEE
DEPARTMENT OF HUMAN SERVICES**

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Memorandum

TO: Licensed Child Care Providers

FROM: Lois Barrett-Luke, Program Director, Child & Adult Care Licensing

DATE: February 27, 2009

SUBJECT: Revised Personal Safety Curriculum Notification Form

Please note that we have revised the Personal Safety Curriculum Notification Form. In an effort to ensure that parents are fully aware of the Keeping Kids Safe sample personal safety curriculum, we have added the web address for this sample curriculum to the bottom of the notification form. The revised notification form can be found on the Department's website at: http://state.tn.us/humanserv/adfam/cc_crlf.htm

Directions for locating the sample personal safety curriculum online have been added at the end of the notification form in a manner that will allow parents to easily remove and keep this portion of the form for future reference.

Please note that we have also moved the link for the sample curriculum to the middle of the main Child Care Services web page to make it more prominent and easy to find: http://state.tn.us/humanserv/adfam/cc_main.htm

It is our hope that including this web address on the Personal Safety Curriculum Notification Form will help child care providers who choose to use the Keeping Kids Safe curriculum, to better communicate this information to parents.